

## RIDING LESSON POLICIES

In order to participate in riding lessons a signed liability release and registration form must be on file. These policies go into effect immediately.

**Late/No Show:** Please arrive 5-10 minutes early for lessons. Contact me by phone or text (text message preferred after 3pm) at least 15 minutes before your scheduled lesson time if you will be late, this allows for your horse to be saddled and ready for your lesson. Failure to contact instructor will result in a “no show” and lesson will be forfeited and not available for makeup. It is hard on other students for me to step out to assist a late student.

**Cancellations:** You must notify me at least 48 hours before your class time if you will miss a lesson in order to schedule a make up lesson. If you fail to notify me in advance it will be counted as a “no show” and lesson will be forfeited and not available for make up. Make up lessons must be completed within 2 weeks of the missed lesson. If paying per lesson repeated “no shows” will result in being removed from the schedule. In order to keep my classes small I must enact this policy.

**Payment:** If paying by check mark student’s name on check. If paying by cash please put cash in an envelope with student’s name on it. Please make checks payable to Kimberly Whitehead.

**Weather:** Lessons will be canceled if local schools are canceled due to weather. Because we have an indoor arena that is out of the wind lessons are not canceled due to rain. If in doubt please text, call, or email.

**Attire:** All students should be prepared to ride. Appropriate attire consists of well fit jeans (not so lose to be falling off but lose enough to move in) and a shirt that can be tucked in. Long hair must be pulled back out of the face. Gloves are highly recommended. During the winter be sure to wear warm attire. The use of helmets is required for all students. Boots with heels are preferred for all students. Please don’t wear jewelry, hoops, and dangling earrings. (All riders will be required to provide his or her own helmet beginning May 1.)

**Distractions:** Parents are asked to refrain from interrupting lessons – this includes “coaching” from the sidelines, yelling at your child, or otherwise distracting your student from classes. If the student is a parent children must not distract classes. This is for the safety of all students and allows your student to focus on the instructor. You are welcome to take pictures.

**Classes:** Lessons are 45 hour long (Unless otherwise noted). Generally this allows 10 minutes grooming and tacking up, 30 minutes for mounted lesson, 5 minutes to un-tack and groom.

1. All students, parents, siblings, and guests must obey barn rules. You are responsible for your children and other guests.
2. Bring a bottle of water and leave the chewing gum at home.
3. All policies, regulations, and prices can be changed at any time without notice.
4. Please direct questions or concerns to me after class or by phone.

Thank you for respecting our policies so that everyone can have a great time.